



Roth IRA Conversion Request Form

Between Matthews Asia Funds Individual Retirement Accounts

Use this form to convert a traditional, SEP or SIMPLE (after the required two year holding period) Individual Retirement Account ("IRA") within Matthews Asia Funds. If establishing a new Roth IRA, attach a completed Roth IRA Application and Adoption Agreement. This Roth IRA conversion request form is not intended for initiating conversions from employer sponsored plans; 401(k) or 403(b) plans (contact your plan's administrator for instructions).

Effective January 1, 2018, a Roth IRA conversion cannot be recharacterized back to a traditional, SEP or SIMPLE IRA. A Roth IRA conversion is considered an irrevocable election which cannot be "reversed" or "corrected".

PARTICIPANT INFORMATION

Name: _____ Daytime Telephone: (_____) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Last Four Digits of your Social Security Number: _____ Date of Birth: _____

DISTRIBUTION INSTRUCTIONS: Indicate below the existing Matthews Asia Funds IRA you wish to convert to a Matthews Asia Funds Roth IRA:

Account Number: _____ Type of Account: Traditional / Rollover IRA SEP IRA SIMPLE IRA (after the required two year holding period)

Amount: (Choose one)

Full Conversion of all funds, (or)

Partial conversion: \$ _____ to be Distributed From:

EMERGING MARKETS STRATEGIES

Matthews Emerging Markets Equity Fund (819) \$ _____ or _____ %

Matthews Emerging Markets Small Companies Fund (810) \$ _____ or _____ %

ASIA FIXED INCOME STRATEGIES

Matthews Asia Total Return Bond Fund (813) \$ _____ or _____ %

Matthews Asia Credit Opportunities Fund (818) \$ _____ or _____ %

ASIA GROWTH AND INCOME STRATEGIES

Matthews Asian Growth and Income Fund (801) \$ _____ or _____ %

Matthews Asia Dividend Fund (809) \$ _____ or _____ %

Matthews China Dividend Fund (811) \$ _____ or _____ %

ASIA GROWTH STRATEGIES

Matthews Asia Growth Fund (807) \$ _____ or _____ %

Matthews Pacific Tiger Fund (802) \$ _____ or _____ %

Matthews Asia ESG Fund (816) \$ _____ or _____ %

Matthews Asia Innovators Fund (806) \$ _____ or _____ %

Matthews China Fund (804) \$ _____ or _____ %

Matthews China Small Companies Fund (812) \$ _____ or _____ %

Matthews India Fund (808) \$ _____ or _____ %

Matthews Japan Fund (805) \$ _____ or _____ %

Matthews Korea Fund (803) \$ _____ or _____ %

Must equal 100%

FEDERAL TAX WITHHOLDING ELECTION

IRS regulations require the custodian or trustee of your IRA to withhold federal income taxes from the conversion distribution at the rate of 10% unless you elect not to have withholding apply. Withholding will apply to the entire amount of the conversion distribution, including the amount of any nondeductible contributions that may have been made to the IRA. You may not convert any portion of required minimum distributions (RMDs).

If you elect to have federal income taxes withheld, you may still invest the entire amount of the conversion distribution into your Matthews Asia Funds Roth IRA by using other assets to replace amounts withheld as a prepayment of federal income taxes. Remember, if you use your IRA assets to pay taxes on the conversion distribution amount (either by liquidating additional shares or by not replacing amounts withheld for federal income tax), the IRA assets used to pay those taxes may be considered a premature distribution (if you are under the age of 59 ½) since they are not being converted into the Roth IRA or rolled over into another IRA and you could also be subject to a 10% early withdrawal penalty.

- Do not withhold federal income tax from this conversion distribution from my traditional IRA. This option is only available for accounts registered with an address in the United States.
- Withhold 10% federal income tax from this conversion distribution from my traditional IRA.
- Withhold _____% federal income tax from this conversion distribution from my traditional IRA.
(must be more than 10%)

INSTRUCTIONS FOR INVESTING CONVERTED PROCEEDS

New Roth IRA - follow the investment instructions as provided on the attached application.

Invest the proceeds as follows into my existing Roth IRA: Account Number: _____

EMERGING MARKETS STRATEGIES

Matthews Emerging Markets Equity Fund (819) \$ _____ or _____ %
Matthews Emerging Markets Small Companies Fund (810) \$ _____ or _____ %

ASIA FIXED INCOME STRATEGIES

Matthews Asia Total Return Bond Fund (813) \$ _____ or _____ %
Matthews Asia Credit Opportunities Fund (818) \$ _____ or _____ %

ASIA GROWTH AND INCOME STRATEGIES

Matthews Asian Growth and Income Fund (801) \$ _____ or _____ %
Matthews Asia Dividend Fund (809) \$ _____ or _____ %
Matthews China Dividend Fund (811) \$ _____ or _____ %

ASIA GROWTH STRATEGIES

Matthews Asia Growth Fund (807) \$ _____ or _____ %
Matthews Pacific Tiger Fund (802) \$ _____ or _____ %
Matthews Asia ESG Fund (816) \$ _____ or _____ %
Matthews Asia Innovators Fund (806) \$ _____ or _____ %
Matthews China Fund (804) \$ _____ or _____ %
Matthews China Small Companies Fund (812) \$ _____ or _____ %
Matthews India Fund (808) \$ _____ or _____ %
Matthews Japan Fund (805) \$ _____ or _____ %
Matthews Korea Fund (803) \$ _____ or _____ %

Must equal 100%

PARTICIPANT AUTHORIZATION

I authorize Matthews Asia Funds and the Custodian to make the above requested distribution from my traditional IRA and use the distribution proceeds to purchase a conversion contribution into a Roth IRA. I certify that no tax or legal advice has been given to me by the Custodian, Matthews Asia Funds, or any agent of either of them, and that all decisions regarding the elections made on this form are my own. The Custodian may conclusively rely on this certification and authorization without further investigation or inquiry. I expressly assume responsibility for any adverse consequences which may arise from the election and agree that the Custodian, Matthews Asia Funds, and their agents shall in no way be responsible, and shall be indemnified and held harmless, for any tax, legal or other consequences of the election made on this form. I understand this conversion is irrevocable.

I have read and understand and agree to be legally bound by the terms of this form.

Participant's Signature: _____

Date: _____

Mail to the following:

First Class Mail:

Matthews Asia Funds
P.O. Box 9791
Providence, RI 02940-9791

Overnight Mail:

Matthews Asia Funds
4400 Computer Drive
Westborough, MA 01581

Customer Service:

1-800-791-ASIA (2742)